UVA SCHOOL OF ARCHITECTURE
COVID-19: IMPORTANT INFORMATION FOR STUDENTS

ISSUED: MARCH 15, 2020 (V.1)
This semester is evolving in ways none of us could have imagined. First and foremost, it is imperative that you take measures to stay safe and healthy throughout this very challenging time. Remain cautious and observant of your health and wellbeing as well as that of those around you, family, friends, and neighbors. This document includes critical health information and provides a brief overview the necessary steps we are taking to provide a continuation of services. This information is organized to address basic information and provide links to additional details and resources or describes what information will be shared in the near future.

PERSONAL HEALTH SAFETY
GOOD HEALTH HABITS
COVID-19 appears to be spreading from person to person among those in close contact, especially by respiratory droplets released when someone with the virus coughs or sneezes.

All UVA students (on or off-Grounds, in or out of Charlottesville) should be using the following health safety precautions:

- Wash your hands with soap and water often for at least 20 seconds, especially after going to the bathroom, after you have been in a public place, before eating, and after blowing your nose, coughing or sneezing. If soap and water isn't available, use an alcohol-based hand sanitizer (at least 60% alcohol).
- Avoid touching your face: eyes, nose and mouth
- Avoid shaking hands with people, and avoid close contact with people who are sick; Put distance between yourself and other people if COVID-19 is spreading in your community
- Cover your cough or sneeze with a tissue, throw the tissue in the trash and wash your hands immediately
- Clean and disinfect frequently touched surfaces that are used daily

WHAT SHOULD YOU DO IF YOU ARE SICK OR HAVE RECENTLY TRAVELED TO AN AFFECTED AREA?
- Stay at home if you are sick
- Before physically going to the doctor or a clinic: call your primary care physician, UVA Student Health (434.982.3915 or 434.297.4261 after hours), or the Virginia Department of Health (VDH) hotline (877.275.8343) so that health professionals can provide the best recommendations for how you can receive care
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw away the tissue and wash your hands immediately.
- If you have traveled to an affected area, have been in contact with someone who has been diagnosed with, or is suspected of having COVID-19, or are experiencing symptoms (fever, cough, shortness of breath, difficulty breathing), you should self-isolate until you are able to obtain medical advice. Symptoms may appear 2-14 days after exposure.
MORE INFORMATION – HEALTH SAFETY

- Centers for Disease Control and Prevention
- UVA COVID-19 Website (Health Precautions)
- UVA COVID-19 Response Line (for any questions):
  877.685.4836 (Domestic) / +1.202.800.2408 (International) / covidinformation@virginia.edu

PROTECTING THE LARGER COMMUNITY

PROTECTING OTHERS + MITIGATING IMPACTS ON OUR COMMUNITY

While a majority of people are considered low-risk (such as healthy young adults and adults), older adults and people who have severe underlying chronic medical conditions (like heart or lung disease) are at higher risk for developing serious complications from the COVID-19 illness.

UVA’s decision to move its curriculum online is directly connected to our collective role in protecting the larger community and it is imperative that all UVA students:

- Remain home or return to your home as soon as possible as our academic programs move online by March 19, 2020. 
  THE ONLY EXCEPTION IS: 
  If you are unable to return home because your hometown or home country is unsafe, if your only home is in Charlottesville, or there are unavoidable circumstances that do not allow you to go home. If you live on Grounds and cannot return home, you have been notified about necessary steps by UVA Housing & Residence Life (more information below).

- Avoid air travel. The situation is rapidly changing. Please visit the CDC’s COVID-19 Travel Information page for the latest updates: 

- Avoid large gatherings of people and close contact with others in public settings. 
  This includes gathering in groups in Charlottesville and on Grounds, even if temporarily as you return to collect your belongings.

IF YOU LIVE ON GROUNDS AND CANNOT GO HOME:

- If it is not safe to return to your home or home country or if you are unable to leave for unavoidable circumstances, you received an important email message from Housing & Residence Life on March 11 — 
  It includes instructions on completing an online survey that is required to remain in on-Grounds housing. If you do not complete the survey, your access to on-Grounds housing will be suspended on March 18 at noon. 
  If you have not already completed this survey, do so immediately. 
  Contact housing@virginia.edu with any questions.

- While housing and dining services will remain open for students who must remain on Grounds, you may be relocated, and you should expect a reduction in University services.
IF YOU ARE ABLE TO SAFELY RETURN TO CHARLOTTESVILLE TO COLLECT ESSENTIAL BELONGINGS:

- The University strongly recommends if you are already home, you remain home.
- **Do NOT return to Grounds if you meet any CDC guidance for exposure to the coronavirus.**
  This includes recent travel to a CDC Level 2 or 3 affected area, exposure to someone who has been diagnosed with COVID-19 or is suspected to have had exposure to the virus, or if you are experiencing symptoms (fever, cough, or difficulty breathing).
- **If you are able to return safely, you may collect your essential belongings from your residences and Campbell Hall from now until March 18, 2020.**
  On-Grounds residences will close at 12noon on Wednesday March 18. Campbell Hall will be available to you to collect belongings until 5pm on the same day.
- **Make every effort to make your trip as brief as possible and avoid gathering in groups.** This is important as you are risking not only your own health, but you are also risking the health of others in our community who are likely to be more affected by the virus.
- If you are able, please provide help to your friends who may not be able to return safely to Charlottesville to retrieve critical items that they need.

IF YOU ARE UNABLE TO SAFELY RETURN TO CHARLOTTESVILLE TO COLLECT ESSENTIAL BELONGINGS:

- The University strongly recommends if you are already home, you remain home.
- **Do NOT return to Grounds if you meet any CDC guidance for exposure to the coronavirus.**
  This includes recent travel to a CDC Level 2 or 3 affected area, exposure to someone who has been diagnosed with COVID-19 or is suspected to have had exposure to the virus, or if you are experiencing symptoms (fever, cough, or difficulty breathing).
- **If you are not able to return safely, or choose not to for any reason, and you live:**
  - **On Grounds:** UVA Housing staff can retrieve essential items that you need and ship them to you. A friend can also do this for you. To make arrangements for either, contact: housing@virginia.edu.
  - **Off Grounds:** UVA has enlisted the help of primary landlords in the area. Call your landlord for help with retrieving essential items.
  - **In a fraternity or sorority house:** UVA has enlisted the help of Alumni House Corporation Officers. They will be in touch with you to help coordinate help with retrieving essential items.
- If you need something from Campbell Hall, coordinate with a friend that is in Charlottesville or is returning to collect essential items. **Keep in mind that all students must not return to Campbell Hall after 5pm on Wednesday March 18.**

MORE INFORMATION — UVA’S RESPONSE TO MITIGATE IMPACTS ON OUR COMMUNITY

- [President Ryan’s Message to UVA (March 11)](
- [UVA COVID-19 Latest Community Messages (includes all updates)](
- [UVA COVID-19 — FAQs for Current Students](
- [UVA COVID-19 Response Line (for any questions)]:
  877.685.4836 (Domestic) / +1.202.800.2408 (International) / [covidinformation@virginia.edu](mailto:covidinformation@virginia.edu)
SARC ACADEMICS + ADVISING

PREPARING FOR ONLINE CLASSES

*Online classes will begin on Thursday March 19 and will follow the normal spring semester schedule.*

On Monday March 16, you will receive guidelines for getting set up and prepared for this developed by the School of Architecture’s IT Staff. This “Online Readiness” document will provide you with important steps to ensure you can access online courses and fully participate regardless of your remote location / resources.

You will also receive important information in preparation from your course instructors.

We anticipate that depending on each of your locations and access to technology, there will be some unevenness and disruptions within the first few days or weeks. We will do all that we can to ensure that these smooth over as quickly as possible and that we address particular concerns and questions. This includes concerns that may arise due to technical troubleshooting, time zone differences, or variable broadband speeds. The key to our first week is patience and communication. Your first point of contact for concerns about your ability to fully participate in online classes is either Anselmo Canfora (anselmo@virginia.edu) or Tashana Starks (tdp2m@virginia.edu) for general concerns about all your classes; Eric Field (emfield@virginia.edu) for technical troubleshooting; and your course instructor for specific concerns related to a particular class.

ONLINE INSTRUCTION FOR INTERNATIONAL STUDENTS WHO ARE CURRENTLY IN THEIR HOME COUNTRIES:

For international students and those living a great distance from Grounds, if we resume in-person classes before the end of the semester, we will make sure any student who has gone home and cannot return to Grounds is able to complete the term.

As noted above, online instruction may incur some difficulties based on time zone differences for students who are living a great distance from Grounds. If this is a problem for you, contact your course instructor to let them know of your current location. We will work with you to determine a solution.

STUDENT ADVISING

_Advising for all School of Architecture students begins Monday March 16._ The Last day to WITHDRAW from a course with a “W” has been extended to midnight on Thursday March 19.

- Sign up for an appointment with Tashana Starks using this [GOOGLE FORM](#).
- A Collab site called “SARC ADVISING” has been created and all students have been given access.
- Meeting links are located in the “ONLINE MEETINGS” tab of Collab site that corresponds to the day of your meeting. This will be an open meeting, please join during your scheduled time only.

ADVISING FOR UNDERGRADUATE BArH STUDENTS

BArH students are asked to contact Architectural History Undergraduate Program Director Lisa Reilly (lar2f@virginia.edu) for student advising.
ADVISING FOR GRADUATE M.ARCH STUDENTS
A group advising session is scheduled for **Wednesday March 18 at 5pm** via Zoom through Collab. This meeting will be with your Program Director Jeana Ripple and Anselmo Canfora to discuss fall courses. The meeting is set up in the Collab “SARC ADVISING” site titled “MArch Graduate Advising.”

ADVISING FOR GRADUATE MUEP STUDENTS
A group advising session is scheduled for **Wednesday March 25 at 5pm** via Zoom, through Collab. This meeting will be with your Program Director Andrew Mondschein and Anselmo Canfora to discuss fall courses. The meeting is set up in the Collab “SARC ADVISING” site titled “MUEP Graduate Advising.”

ADVISING FOR GRADUATE MARH STUDENTS
MARH students are asked to contact Architectural History Department Chair Sheila Crane (src4z@virginia.edu) for student advising.

ADVISING FOR GRADUATE MLA STUDENTS
MLA students are asked to make an appointment with Tashana Stark via this [GOOGLE FORM](#).
FINANCIAL CONCERNS + WORK STUDY
The University is committed to assisting students in need during this unprecedented time.

- If you are currently receiving financial aid and have questions about resources for leaving Grounds and returning home, please contact UVA Student Financial Services through a special website for Emergency Travel Assistance.

- Students who are part of the Federal Work Study Program will continue to be paid even if they are not able to work. This flexibility applies to students who started classes for the Spring 2020 term and earned FWS wages prior to the University moving to online instruction. It will remain in effect as long as virtual instruction remains in place.

- All School of Architecture Instructional Assistantships, Research Assistantships and Work-Study positions will remain as they have been set even if the nature of the work that you are doing and the way in which you might be doing it (ie. online) has changed. If you have any questions, please contact the professor that you are working with or your managing supervisor.

- A Financial Resource Working Group is looking into, among other things, offsetting dining and housing costs for students. More details will follow soon.

- If you are a School of Architecture student who has concerns about having access to technology required for online coursework, contact your course professor and copy Eric Field (emfield@virginia.edu).

CAMPBELL HALL FACILITIES
From March 18 (at 5pm) to April 5, Campbell Hall is not open to students. Access to the building will be reassessed on or around April 5 and an announcement will be made in regard to whether Campbell Hall will remain closed to students or will reopen on a specific date.

DO NOT use the FabLab or other facilities in Campbell Hall during this time to try to complete in-progress work.
RESOURCES + COMMUNICATION

EMAIL
Please note that email is the essential mode of communication – especially during this period. Please make sure you check your email very frequently throughout the day; you should have access to it at all times so that you can read and respond to time sensitive messages.

ONLINE RESOURCES
Links to the various relevant sections to UVA’s Coronavirus website and other online resources:

- **FAQS for STUDENTS:** [https://www.virginia.edu/coronavirus/faq#students](https://www.virginia.edu/coronavirus/faq#students)
- **HEALTH PRECAUTIONS:** [https://www.virginia.edu/coronavirus/health-precautions](https://www.virginia.edu/coronavirus/health-precautions)
- **HOUSING INFORMATION FOR THOSE WHO LIVE ON GROUNDS:** [https://vpsa.virginia.edu/communications/2020/message-undergraduate-students-living-grounds-housing-or-graduate-students](https://vpsa.virginia.edu/communications/2020/message-undergraduate-students-living-grounds-housing-or-graduate-students)
- **FINANCIAL TRAVEL SUPPORT:** [https://sfs.virginia.edu/travelsupport](https://sfs.virginia.edu/travelsupport)
- **UVA COVID-19 RESOURCES:** [https://www.virginia.edu/coronavirus/resources](https://www.virginia.edu/coronavirus/resources)
- **UVA STUDENT HEALTH:** [https://www.studenthealth.virginia.edu/medical-services](https://www.studenthealth.virginia.edu/medical-services)

School of Architecture resources will be posted on the “RESOURCES” section of our website: [https://www.arch.virginia.edu/resources](https://www.arch.virginia.edu/resources)

POINTS OF CONTACT

- **Academic/Curricular:** Anselmo Canfora [anselmo@virginia.edu](mailto:anselmo@virginia.edu)
- **Advising/Enrolling in Classes:** Tashana Starks [tdp2m@virginia.edu](mailto:tdp2m@virginia.edu)
- **Courses (General Questions):** Sharon McDonald [slf7a@virginia.edu](mailto:slf7a@virginia.edu)
- **Financial Aid:** Cindy Kiefer, Carolyn Buchanan [kiefer@virginia.edu, ceb4gw@virginia.edu](mailto:kiefer@virginia.edu, ceb4gw@virginia.edu) or UVA Student Financial Services [https://sfs.virginia.edu/](https://sfs.virginia.edu/)
- **Work Study/HR:** Kathy Woodson [kathywoodson@virginia.edu](mailto:kathywoodson@virginia.edu)
- **Information Technology:** Eric Field [emfield@virginia.edu](mailto:emfield@virginia.edu)
- **Campbell Hall Facilities:** Dick Smith [dicksmith@virginia.edu](mailto:dicksmith@virginia.edu)
- **FabLab:** Melissa Goldman and Trevor Kemp [goldman@virginia.edu, tk4b@virginia.edu](mailto:goldman@virginia.edu, tk4b@virginia.edu)
- **Reimbursements:** Allen Lee and Lisa Benton [al5nq@virginia.edu, lb9s@virginia.edu](mailto:al5nq@virginia.edu, lb9s@virginia.edu)
- **SARC Public Programs + Events:** Sneha Patel [snehapatel@virginia.edu](mailto:snehapatel@virginia.edu)