February 8, 2016

MEMORANDUM

TO: School of Architecture Graduate Students

FROM: Louis Nelson, Associate Dean

SUBJECT: SARC Student Research Grants, Spring 2016

We are pleased to announce an RFP for Graduate Student Research Grants in the School of Architecture. The program is highly competitive as outlined below. The award amount and number of grants are limited and will be based on the merits and funding requests of individual proposals; these should be in the range of $100-$1000. This funding must be used solely for enabling or facilitating research leading to independent thesis projects. These awards are granted in the Fall and Spring of each year, but each student may only receive one thesis grant per degree.

I. Eligibility

Open to graduate students in all departments in the School of Architecture who will pursue an independent thesis in the 2015-2016 academic year.

II. Award Criteria

• Quality, clarity and focus of research proposal
• Potential contribution of thesis project
• Potential for publication or presentation at an external conference
• Evidence of effort to obtain funding from other sources (whether successful or not)

III. Applications

The two-page application should include the following:

1. Title of the thesis project
2. Your name and department
3. Descriptive abstract of thesis objectives, research plan, projected goals, outcome and contribution
4. A table showing total itemized (projected) budget for your thesis and amount requested for a SARC Research Grant
5. Concise, detailed description of how a SARC Student Research Grant will help you achieve the goals of your research. (Note: preference will be given to applications for funding that enable exceptional projects to be carried out, especially those that require resources not readily available in the School of Architecture or the UVA Library system, rather than general plotting/printing/studio expenses. Eligible expenses could include, but are not limited to: site visits, archival/library visits, materials, exhibitions/installations, equipment, image and documentation fees, printed materials, etc.)

6. Evidence of outreach: anticipated publications, conference presentations, effort to obtain other sources of funding, collaborations, community outreach, etc.

7. The application must be submitted in hard copy to Holly Richters (Office of Admissions and Financial Aid, room 225) with the original signature of the thesis director on the cover page signifying her or his support for the application

IV. Application Deadline

Applications for SARC Student Research Grants are due on Tuesday, March 29, 2016, and notification will be given by Tuesday, April 19, 2016. Completed applications should be submitted to the Admissions and Financial Aid Coordinator, Holly Richters, in hard copy before 5:00 pm on Tuesday, March 29, 2016.

V. Selection Process

The Associate Dean for Research will chair a faculty committee that will evaluate the applications and select the proposals to be awarded.

VI. Reporting Responsibility of the Recipient

Each recipient will submit a one-page status report and bound copy of the thesis project to the Dean’s Office by the time of their graduation.